

Go to the website [www.centresuite.com](http://www.centresuite.com)



Welcome to CentreSuite®

## Logon

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### Additional Information

[Forgot your password?](#)

[Unlock/Reset password?](#)

### Enter credentials

**User ID**

**Password**

**Language**

 

**Log On**

[Terms & Conditions](#) and [Privacy Policy](#)

Supported Browsers: Microsoft Windows version of Internet Explorer 7.0 or 8.0

For security reasons, the website will ask you to fill out questions and answers in order to identify you.

We strongly recommend printing these questions and answers for future reference.



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**Additional Security Information**

To help protect your logon account from fraudulent use, you need to set up personal security questions. You may be prompted in the future to answer one or more of these questions as part of the Self Unlock/Reset Password process to help verify your identity.

Select and answer one question from each of the four sets. Use only uppercase or lower case letters (a-z, A-Z), numbers (0-9), and single spaces in your answers. Do not use punctuation or symbols.

[Help me with this task](#)

**#1**

What was the FIRST NAME of your FIRST boyfriend or girlfriend?

-- Select a Question --

What was the FIRST NAME of your FIRST boyfriend or girlfriend?  
What is the FIRST NAME of your current spouse or boyfriend/girlfriend?  
What was the FIRST NAME of your childhood best friend?  
What is the FIRST NAME of your current best friend?  
What is the FIRST NAME of your MATERNAL grandmother?  
What is the FIRST NAME of your MATERNAL grandfather?

**#2**

-- Select a Question --

**Enter your answer**

**Re-enter your answer**

**#3**

-- Select a Question --

**Enter your answer**

**Re-enter your answer**

**#4**

-- Select a Question --

**Enter your answer**

**Re-enter your answer**

- Once the four questions and answers are completed, click "**Continue**".

Since it is a secured website containing confidential information, you will be asked to read and accept a license agreement.

- Scroll down to the end and click "I Agree".



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#### End User License Agreement

You must agree to the following terms and conditions to use this product.

#### END-USER LICENSE AGREEMENT

**IMPORTANT — READ CAREFULLY  
THIS IS A LEGAL DOCUMENT**

**TO USE THE APPLICATION(S) YOU MUST AGREE TO THIS END-USER LICENSE AGREEMENT. BY CLICKING "I AGREE" BELOW, YOU AGREE TO AND WILL BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS END-USER LICENSE AGREEMENT. IF YOU DO NOT AGREE, YOU WILL NOT BE AUTHORIZED TO USE THE APPLICATION(S).**

#### SECTION 1 DEFINITIONS

The following defined terms shall have the meanings set forth below:

"EULA" shall mean this End-User License Agreement.

"Application(s)" shall mean the computer software programs offered to you over the Internet or Customer's intranet that are accessible by agreeing to this EULA, including any associated media, printed materials, and online or electronic documentation. Your access to the Application(s) and the features available will depend on the arrangement between Provider and Customer, as well as your level of authorized access provided by the Customer's program administrator.

"Customer" shall mean the entity and any of its subsidiaries that entered into agreements with the Financial Institution for the provision of the Application(s) for use by the Customer, as an entity, and by its authorized employees, consultants, and/or other users.

"End User" shall mean you, individually, as the user of the Application(s), as well as the Customer with which you are associated. Any references in this EULA to "you" or "your" shall mean the End User.

"Financial Institution" shall mean the entity that has established a relationship with Customer to issue commercial credit cards and provide the Application(s), or portions thereof, licensed under this EULA.

"Information" shall mean any data, information, statements, or reports provided or displayed by Provider through the Application(s), but excludes any marketing, advertising, or notices displayed by the Customer through the Application(s) or the content of any messages communicated by Customer or End User through the Application(s).

"Intellectual Property" shall mean, to the extent that any of the following are recognized anywhere in the world, intellectual property and/or proprietary rights, whether registered or unregistered, including without limitation copyrights, patent rights (including without limitation applications for patent protection), publicity rights, trade secret rights, and Trademark rights.

"Paying Account" shall mean any account that End User has full authority to make payments against that has been established by End User to fulfill payment requests made through the Application(s).

**Notices.** All notifications to Provider pertaining to this EULA or the provision or use of the Application(s) shall be communicated through the "Contact Us" link in the Application(s) with the phrase "EULA LEGAL NOTICE" in the subject line. All notifications to the End User shall be communicated using the email address on record in the Application(s). End User shall be responsible for maintaining accurate email contact information in the Application(s).

**Headings.** The headings referred to or used in this EULA are for reference and convenience purposes only and shall not in any way limit or affect the meaning or interpretation of any of the terms hereof.

**Survival.** To the extent applicable, the provisions of this EULA relating to the following rights or obligations shall survive the termination, cancellation, expiration, and/or rescission of this Agreement: Section 4 (Ownership of Proprietary Rights), Section 6 (Advertising and Links to Other Sites), Section 7 (Warranties), Section 8 (Allocation of Risk), Section 9 (Privacy & Confidentiality of Information), and any provision that: (i) expressly states its survival, (ii) is necessary for the enforcement of this EULA, including Governing Law and Jurisdiction, (iii) is necessary to interpret surviving provisions, or (iv) provides for a remedy available under this EULA.

**Entire Agreement.** This EULA and the Privacy Policy referenced herein represent the complete and exclusive statement of the agreement and understanding between you and Provider regarding your rights to access and use the Application(s) and the provision of Related Services and Information. This EULA supersedes all prior and contemporaneous agreements and representations regarding such subject matters, including any verbal representations or agreements that may have been reached.

BY CLICKING "I AGREE" BELOW, YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS END-USER LICENSE AGREEMENT AND EXPRESSLY AGREE TO BE BOUND BY ALL OF ITS TERMS AND CONDITIONS. IF YOU DO NOT AGREE TO ALL SUCH TERMS AND CONDITIONS, DO NOT ATTEMPT TO ACCESS OR USE THE APPLICATION(S).

The next page asks you to change your default password to a new one.



## Welcome to CentreSuite

### Logon

#### Additional Information

Your password has expired or been reset. You must update your password in order to log on.

#### Please enter a new password

Old password

Password1

New password



Confirm new password

Password hint



[Terms & Conditions](#) and [Privacy Policy](#)

Supported Browsers: Microsoft Windows version of Internet Explorer 6.0 or 7.0

You must now choose a **new password**, which must include:

- A minimum of 7 characters and a maximum of 25 characters
  - At least one lowercase character
  - At least one uppercase character
  - At least one numeric character
  - No special characters
- \* the chosen password will probably be changed on a regular basis.

Should you forget your password, the "**Hint**" you filled out in this section will be sent via email when you click on "**Forgot your password?**" on the homepage.

- Once you're done, click "**Submit**", you will be redirected to the homepage of your Centre Suite account.